

**Agua Dulce ISD**  
**COVID-19 School Safety Procedures**  
**2020-2021 School Year**

**School Entry Protocols:**

**1. Temperature checks curbside for all students and parents.**

**a. Elementary:**

- i. 6 staff members assigned to take temperature checks and ask COVID-19 questions.
- ii. Students/Staff who have a temperature of 99.5 or higher will not be allowed to enter the building or exit their car.
- iii. Staff will greet students at their car (Longhorn Drive) and High School parking lot. Temperature checks will be taken before students exit their car.
- iv. Bus student's temperature will be taken once they exit the bus.
- v. Parents will not be allowed to enter the building-unless an emergency or dropping off class assignments, books, etc. .
- vi. Students will be allowed to enter the building once they have cleared the temperature check area and will go directly to their classroom.
- vii. Pk-5<sup>th</sup> grade students will be required to wear a mask.
- viii. Secretary or Principal will take temperature checks after 8:15a.m. .

**b. PK**

- i. PK parents will be allowed to park in the High School parking lot and walk their child to the PK line up area (sidewalk leading to the A. Garcia Recreational Center).
- ii. PK parents will be greeted by para and or classroom teacher.
- iii. Temperature check will be taken by para and or classroom teacher.
- iv. Parents will not be allowed to escort child into classroom.

**c. Secondary**

- i. All teachers, students, and staff will not arrive before 7:30. Teachers and staff will arrive at 7:30 and be required to get their temperature checked, answer health and wellness questions, and wash their hands before entering the building.
- ii. Students will report to first period immediately where they will be supervised by a teacher.

**2. Handwashing for all individuals who enter district facilities.**

3. Visual check of all students for non-fever symptoms (cough, runny nose, etc.)
  - a. **Elementary**
    - i. Classroom teacher will report any symptomatic student to office and or nurse.
    - ii. Nurse will take temperature and determine if student needs to go home.
    - iii. Any student with a 99.5 or above temperature will be sent home.
  
4. Students who show symptoms will not be allowed to attend school that day.
  - a. **Elementary**
    - i. Students who do have a temperature (99.5 or higher) will go to the room #111. Parent will be called to pick up their child.
5. Students will not be allowed on campus before 7:30 AM unless an appointment has been scheduled or a school sponsored event is in place.
6. After checks are completed, students will go to assigned areas or classrooms.

#### **Classroom Protocols:**

1. Desks are separated and tables have barriers so that students do not have direct contact.
  - a. **Elementary**
    - i. Barriers not needed if students are wearing a mask or shield
    - ii. All Elementary students will be required to wear a mask or shield
    - iii. Classroom desk tops will be cleaned while students are at lunch and at various times throughout the day.
  - b. **Secondary**
    - i. All teachers, students, and staff must wear masks or face shields at all times and keep an appropriate amount of social distancing.
    - ii. Teachers will wipe down highly utilized areas of their classrooms every period including, but not limited to door handles, computer keyboards and screens, desks, and student used equipment.
  
2. No group activities.
  - a. **Elementary**
    - i. Students will wear a mask to PE.
    - ii. Paraprofessional will assist coach in maintaining social distance.

- iii. Coach will conduct activities that promote social distancing.
  - iv. Recess-students will wear mask to recess.
  - v. Recess-teachers will plan small group activities.
3. Handwashing times will be scheduled for each class.
  4. Frequent use items will be wiped down after each use (computers, calculators, etc.).
  5. Class changes will be staggered, hallways and restrooms will be monitored for student interaction.
    - a. **Elementary**
      - i. Students will take a bathroom break as a group-will be monitored at all times.
      - ii. Transition between classes will be staggered-will be monitored at all times.
    - b. **Secondary**
      - i. Teachers and staff will monitor hallways, restrooms to ensure best safety practices.
  6. Breakfast will be served in the classrooms.

#### **Lunch Protocols:**

1. 15-minute lunch rotations. 50 students per rotation. Students will be housed in locations designated by the campus. Social distancing will be enforced during meal service and consumption.
2. Supervisors will be assigned by the principals. Supervision will be greatly increased.
3. At least two lunch periods per campus.
  - a. **Elementary**
    - i. 6 paraprofessionals will be on duty at all times
    - ii. Lunch schedules:
      1. PK& K 10:30-11:00 (in cafeteria)
      2. 1<sup>st</sup> & 2<sup>nd</sup> 11:00-11:30 (in cafeteria)
      3. 3<sup>rd</sup>,4<sup>th</sup>,& 5<sup>th</sup> 11:30-12:00 (in cafeteria)
        - a. 3<sup>rd</sup> & 4<sup>th</sup> (in cafeteria)
        - b. 5<sup>th</sup> (will have lunch in A. Garcia Recreational Room)
      4. Parents will not be allowed to have lunch with their child(ren)
  - b. **Secondary**
    - i. Jr High Lunch and Transition: September 8-11

1. 6<sup>th</sup> and 7<sup>th</sup> Graders will go to the cafeteria, get their food, and report to the gym.
  2. 8<sup>th</sup> Graders will immediately report to the gym and sit on the visitors' side. The next week, 8<sup>th</sup> Graders will go to the cafeteria first and eat in the gym.
  3. 8<sup>th</sup> Graders will be released to the cafeteria they will eat.
  4. Students who are waiting for their lunch to be dropped off need to wait in the gym, and they will eat in the gym.
- ii. High School Lunch and Transition:
1. September 8<sup>th</sup> to September 11<sup>th</sup>
  2. Freshmen, Sophomores, & Juniors need to report to the cafeteria.
  3. Seniors will be able to leave campus for lunch as long as they come back on time.
  4. Students who are waiting for their lunch to be dropped off need to wait in the gym, and they will eat in the gym.
  5. Special Notes:
    - a. No students are not allowed to eat in the hallways or unattended (including up front).
    - b. Students may go to a teacher's classroom for tutoring or work, only, not to hang out with their peers. The teacher needs to send an email or text to the teacher on duty.

### **Closing Protocols:**

1. For extended campus closings, instructional packets will be provided and blended online instruction may be administered by the teachers.
2. Two week sessions will be planned for in advance of any closings due to COVID-19.

### **Extra-Curricular Protocols:**

1. Students who do not attend school in person (face to face), will not be able to attend extra-curricular activities until they attend school.
2. Individual guidelines are available through each sports head coach

### **Dismissal Protocols:**

1. Student dismissal will be staggered.
  - a. **Elementary**

- i. Bus students will be called out at staggered times and will walk out of the building through assigned doors. Will be monitored at all times.
- ii. Teachers will line up (pick/up) students (according to diagram).
- iii. Parents will be allowed to wait for their child(ren) on the sidewalk.

**b. Secondary**

- i. Students will be dismissed at the following times to ensure that students are not bottlenecking in entry and exit points. The staggered departure times will be:

Athletes Dismissed at 3:45  
Bus Students Dismissed at 3:47  
All Students Dismissed at 3:50

2. Students will not be allowed on campus after 4:15 PM unless an appointment has been scheduled or a school sponsored event is in place.

**Additional Elementary Protocols:**

- a. Students will wear a mask to PE.
- b. A para has been assigned to each PE class.
- c. Students will not wear a mask to lunch.
- d. Students will wear a mask to recess.
- e. Students will wear a mask when they are in bathroom line.
- f. Students will need to bring their own water bottle.

**Facemasks:**

**a. Elementary**

- i. Pk-5<sup>th</sup> grade students will be required to wear a mask or face shield.
- ii. Face Shields are available and will be distributed to staff.
- iii. Masks are available for students who do not have one or may need to be replaced during the day.

**b. Secondary**

- i. Face masks or shields will be required of all students.

We want to remind everyone that students will be able to begin face to face instruction on September 8-10. After those dates, students must wait until the next grading period begins on October 13 to resume face to face instruction. The re-entry dates will coincide with each progress report or report card date after that. This is so that teachers can properly prepare for where students will be receiving their instruction.

We are excited for the opportunity to work with you and your children. We know there will be challenges, but given some time and diligence we will all be successful. Please feel free to contact your child's teacher or campus principal if you have any specific questions regarding each class or campus. You may also contact me at (361) 935-6198 by either text or call.

These protocols may be amended at any time due to changes in governmental directives, emergencies or other unforeseen events.

***“If you are planning for a year, sow rice; if you are planning for a decade, plant trees; if you are planning for a lifetime, educate people.”***

*-Chinese proverb*